STUDENT GROUP VISIT INFORMATION

ARRANGEMENTS:

Visits must be scheduled at least two weeks in advance through the Museum's Department of Public Information. A written confirmation will be sent. Cancellations and changes in scheduled visits must be confirmed.

HOURS:

Weekdays: 11 a.m. - 6 p.m.; Thursdays: 11 a.m. - 9 p.m.; Sundays: 12 noon - 6 p.m.; closed Christmas Day.

SIZE OF GROUPS:

There must be a minimum of 10 persons in order to qualify for the group rate. Since the Museum galleries are small, groups of more than 25 people must divide and visit different galleries in order to avoid overcrowding any single area. (It would help to have the groups divided beforehand.)

At least one adult, preferably a teacher, must accompany every 12 junior or senior high school students.

AGE:

The minimum age is 12 for students visiting the Museum in groups. Young children are welcome to visit the Museum individually with their parents, but we do not have the facilities to accommodate group visits of elementary school children nor do we have special children's galleries.

ADMISSION RATES:

Students (junior and senior high school): 50 cents; adults: 75 cents. Fees must be collected in advance and paid by the group leader upon arrival at the Information Desk in the Main Hall of the Museum. In order to avoid congestion, the groups should, if possible, wait outside the Museum entrance until the tickets have been purchased. All parcels, coats, etc. should be left in the buses.

The following groups are admitted free to the Museum: New York City Public Schools (junior and senior high school students and faculty); New York City Tuition Free Colleges (students and faculty).
TOURS:
The Museum provides a guided tour service. Arrangements must be made two weeks in advance. The lecture fee is $10.00. Tour groups are limited to 25 persons.

Information about the Museum's current and future exhibitions and printed guides are available at the Information Desk and Department of Public Information.

FOOD:
Facilities in the Museum's Garden Restaurant are limited and large groups cannot be accommodated. A la carte lunches are served from 11:30 a.m. until 2:30 p.m. and there is a $1.00 minimum charge during this period.

There are no accommodations for children who bring their own lunches. It is suggested for those who do that they go to Central Park or the YWCA at 53rd Street and Lexington Avenue. There are Horn & Hardarts at 50th Street and 6th Avenue and 57th Street and 6th Avenue.

TRANSPORTATION:
The Museum does not have parking space for cars or buses; however, buses may remain on 53rd Street if the drivers stay in them.

The IND Subway (E and F trains), 5th Avenue Station, is the closest to the Museum. Others are the Lexington Avenue IRT, 51st Street Station, and the 7th Avenue IRT, 50th Street Station.

PLEASE COMPLETE FORM AND PRESENT AT THE INFORMATION DESK AS YOU ENTER
Name of group: _____________________________________________________________
Address: _______________________________________________________________
Name of group leader: _____________________________________________________
Phone number of leader: _________________________________________________ area number extension
Date of visit: ___________________________________________________________
Time of arrival: _________________________________________________________
Number of people: ________________________________________________________ students adults

(10/1/66)