

MoMA PS1

Internship Program

MoMA PS1 offers hands-on internships for undergraduate and graduate students. Our internship program provides the opportunity to learn about the inner-workings of a non-profit art institution and to work alongside some of the world's most exciting contemporary artists and curators. Most interns are based in one department, yet have the opportunity to interact with all departments on a regular basis.

Interns will also be invited to attend departmental workshops that have been organized by the Internship Coordinator, including site visits and lectures. In addition, interns may be asked to assist staff with special events, public programs, and exhibition openings.

All interns work on a volunteer basis for a full trimester with a schedule determined by the intern's department supervisor.

Spring Cycle 2019

Application Deadline: December 6, 2018

Duration: January 22—April 12, 2019

Available internship positions:

Curatorial

The Curatorial internship offers hands-on experience in a wide range of administrative and production duties relevant to organizing exhibitions and public programs, including but not limited to research, archiving, media management, writing and editing, and public speaking. Curatorial interns are fully integrated within the larger curatorial department and work in close contact with the curatorial staff. Over the course of the program, interns develop and deliver a public gallery talk tied to the museum's programming.

Live Programming

The Live Programming internship offers hands-on experience in audio visual production, direct interaction with artists, and in-depth insight into how live art programming operates. Over the course of the program, interns will be exposed to the full development of our programs, from approaching artists to executing large-scale events.

Marketing and Communications

The Marketing and Communications internship is an excellent opportunity to gain experience working within the communications department of a leading contemporary art institution. Interns will support the major functions of the department, including creating and executing strategic press campaigns, supporting audience development initiatives, and conducting social media campaigns on behalf of the institution. Over the course of the program, interns will work closely with the Marketing and Communications Coordinator and Director of Marketing and Communications, and will participate fully in all department activities.

School Credit

It is the responsibility of applicants to retrieve information from their school concerning possible academic credit.

Visas

MoMA PS1 is unable to provide or assist with visas for foreign applicants.

Requirements and Qualifications

Intern candidates must have excellent communication skills, strong writing skills, and the ability to work and function in a creative and flexible environment. Ideal candidates are detail-oriented, are able to coordinate large-scale, multifaceted organizational projects, and have a strong understanding of MoMA PS1's mission and programming. Candidates should demonstrate superior discretion and judgment, and have a working knowledge of contemporary art and art history. Microsoft Office skills are required. Adobe Photoshop skills are highly desirable, and audio visual knowledge is desired for the Live Programming internship.

MoMA PS1 is looking for interns who are able to work a minimum of two full days per week (seven hours per day) with mandatory Tuesday availability.

How to apply

All applications *must* include a **cover letter**, **resume** and the **completed Internship Application** below, sent to: internships_ps1@moma.org (PDF or Microsoft Word format only).

MoMA PS1 Internship Application

List the one or two departments to which you are applying (in order of preference) and briefly describe your interest and qualifications for each.

1.

2.

Please answer each of the following questions in 200 words:

1. What is the role of a contemporary arts institution and what are its strengths and challenges in the United States?
2. What inspired you to apply for the MoMA PS1 Internship Program?

Please be advised that due to the high volume of applicants, we are only able to contact those candidates whose skills and background best fit the needs of the open positions.

Thank you for your interest in employment opportunities at MoMA PS1. MoMA PS1 is an equal opportunity employer and considers all candidates for internships regardless of race, color, sex, age, national origin, creed, disability, marital status, sexual orientation or political affiliation.